

Knox County Public Library

VOLUNTEER APPLICATION

Potential volunteers must

- Be at least 14 years of age (exception: group projects such as Boy/Girl Scouts)
- If under 18, have parental approval
- Have a Knox County Library card that is in good standing
- Average at least 3 hours of service per month

Name: _____

Library Card Number: _____

Address: _____

Email address: _____

Age (if under 18): _____ Phone: (cell) _____ (other) _____

Days and times available:

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Morning							
Afternoon							
Evening							

Which of the following tasks are you able to perform? (check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Shelve books | <input type="checkbox"/> Straighten/read book/media shelves |
| <input type="checkbox"/> Clean materials | <input type="checkbox"/> Clean computer monitors/keyboards |
| <input type="checkbox"/> Prepare craft materials | <input type="checkbox"/> Make photocopies |
| <input type="checkbox"/> Unpack CDs/DVDs | <input type="checkbox"/> Prepare file folders |

Do you know of any reason that you can't perform any of the tasks listed above?

Yes No If yes, give details. _____

Are you currently employed? _____

What are your hobbies, interests, and particular skills? Do you speak other languages?

Have you volunteered at other organizations? (please list): _____

Why do you want to volunteer at Knox County Public Library? _____

Have you ever been convicted of a crime other than a minor traffic offense?

Yes No If yes, give details. _____

In case of emergency, please notify:

Name: _____ Relationship: _____

Telephone: _____

References (other than relatives):

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Thank you for your interest in volunteering at Knox County Public Library. Once your application has been reviewed you will be contacted by a member of the staff.

Volunteer's Signature: _____ Date: _____

Parent/Guardian Signature (if under 18):

_____ Date: _____

Library Use Only:

Interview Date:

References Checked:

Start Date: